PAPER

How to Navigate the Paper Platform

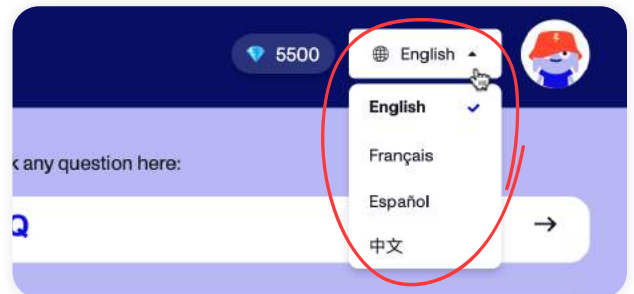**1** Students can access Paper at app.paper.co and login with their school credentials.

2 The first time students login, they will:
- Sign the student code of conduct
- Setup their learner profile by answering a few questions

3 Students can set their language preference in the top right of their screen.
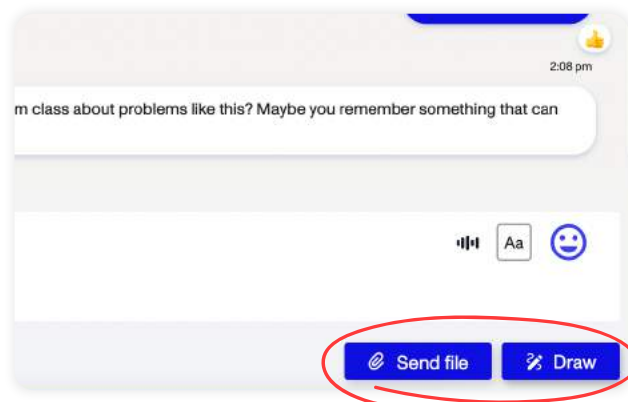

4 Students can start a Live Chat session with a tutor by selecting a subject tile or by entering their question in the question matcher at the top.
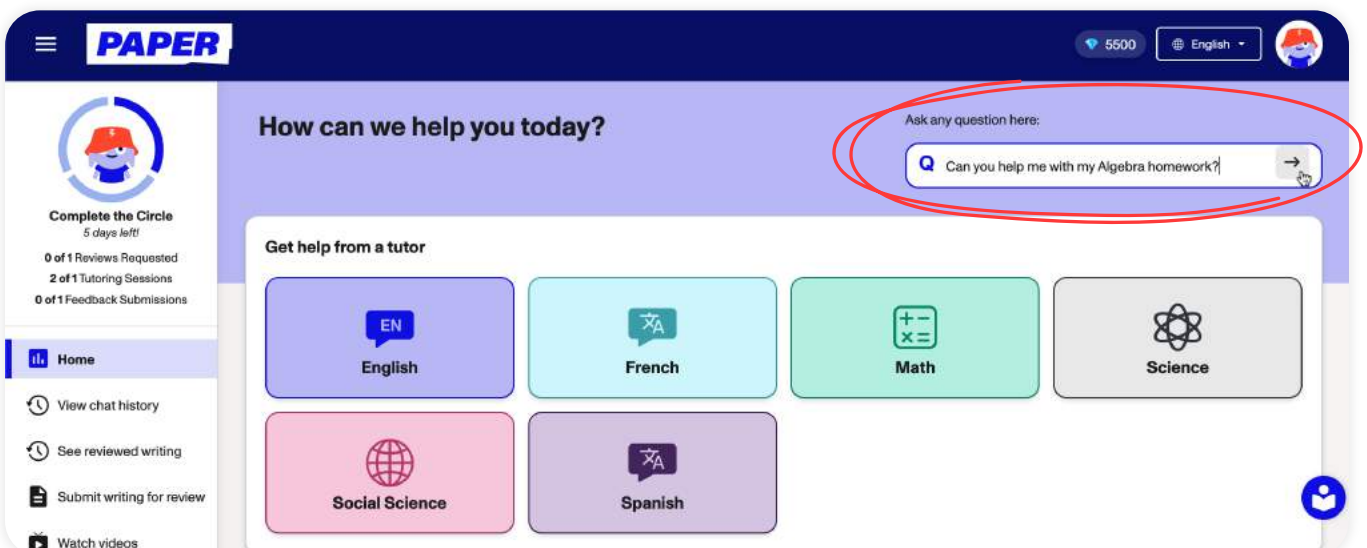
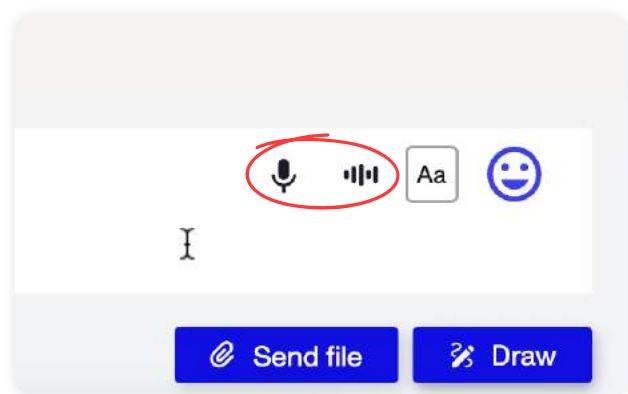TIP: Students can also start a chat by clicking the "P" Chrome extension button

Once in a live help session, students can:

1 Share files and images by selecting Send File.

2 Collaborate with a tutor on a shared whiteboard by clicking Draw in the lower right corner of the chat session.

3 Send voice messages to a tutor by clicking the microphone icon in the chat bar.

4 Hit the soundwave icon and start speaking out loud to turn your words into text.

5 Hover over any message and hit the play button that appears to hear it read aloud.
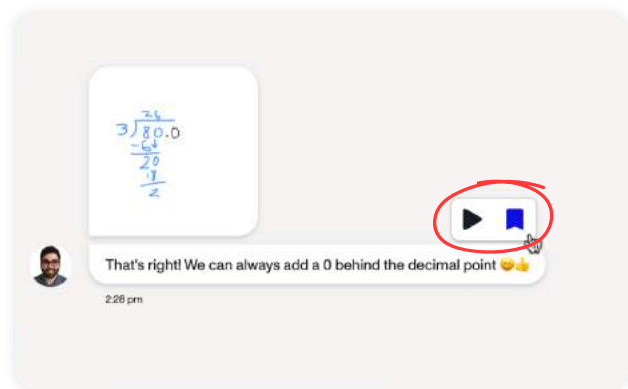
6 Bookmark key learning moments to review later by clicking the bookmark icon next to each chat bubble.

Students can end the session at any time by clicking End Session in the top right.

1 Students can upload their work as a Google Drive file or a file from their computer.

> **Upload new work**
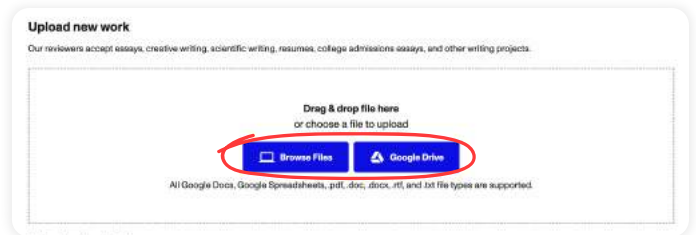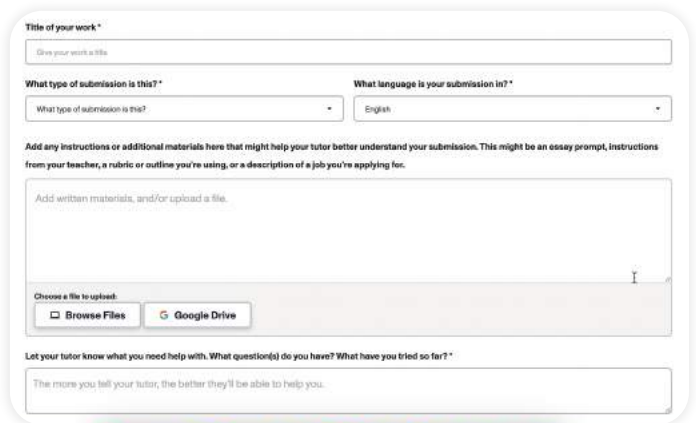> Our reviewers accept essays, creative writing, scientific writing, resumes, college admissions essays, and other writing projects.
>
> Drag & drop file here
> or choose a file to upload
>
> ☐ Browse Files   ⚠ Google Drive
>
> All Google Docs, Google Spreadsheets, .pdf, .doc, .docx, .rtf, and .txt file types are supported.

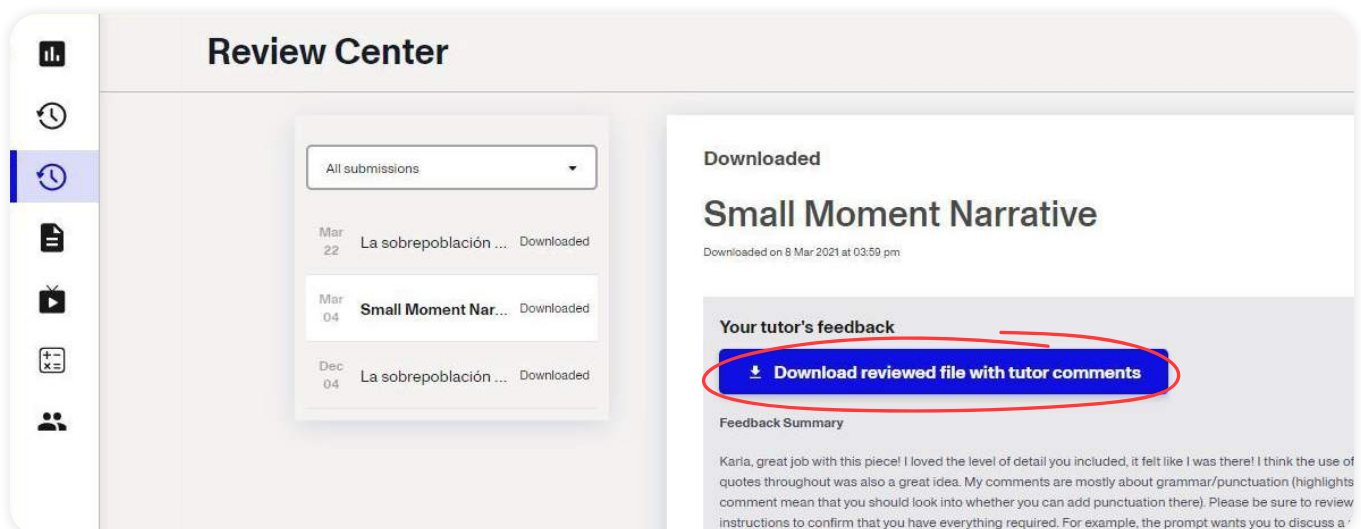**2** Students can add the following information:

- Teacher's instructions
- Any questions or specifics they need help with

> Title of your work *
> Give your work a title
>
> What type of submission is this? *   What language is your submission in? *
> What type of submission is this?   English
>
> Add any instructions or additional materials here that might help your tutor better understand your submission. This might be an essay prompt, instructions from your teacher, a rubric or outline you're using, or a description of a job you're applying for.
>
> Add written materials, and/or upload a file.
>
> Choose a file to upload:
> ☐ Browse Files   G Google Drive
>
> Let your tutor know what you need help with. What question(s) do you have? What have you tried so far? *
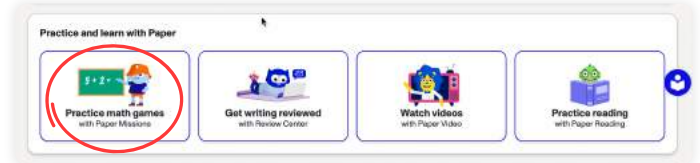> The more you tell your tutor, the better they'll be able to help you.

3 Students will receive a notification when their written work has been reviewed by a tutor.

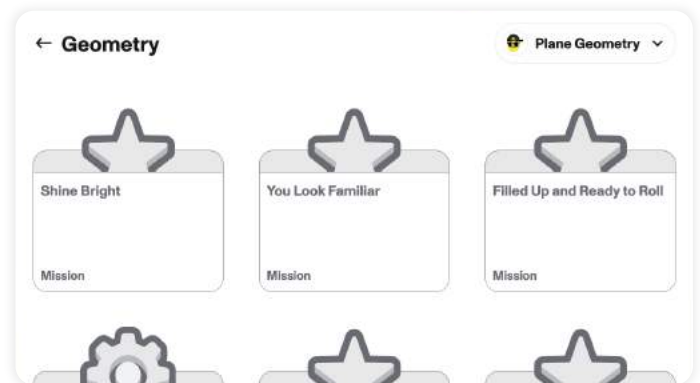- View feedback by clicking the Review Center tab and selecting Download Reviewed File

> ## Review Center
>
> All submissions ▾
>
> Mar 22 La sobrepoblación ... Downloaded
> Mar 04 Small Moment Nar... Downloaded
> Dec 04 La sobrepoblación ... Downloaded
>
> Downloaded
> ## Small Moment Narrative
> Downloaded on 8 Mar 2021 at 03:59 pm
>
> **Your tutor's feedback**
>
> ⬇ Download reviewed file with tutor comments
>
> **Feedback Summary**
>
> Karla, great job with this piece! I loved the level of detail you included, it felt like I was there! I think the use of quotes throughout was also a great idea. My comments are mostly about grammar/punctuation (highlights comment mean that you should look into whether you can add punctuation there). Please be sure to review instructions to confirm that you have everything required. For example, the prompt wants you to discuss a

PAPER

1 From the dashboard, click the "Paper Missions" tile.

Practice and learn with Paper

Practice math games with Paper Missions | Get writing reviewed with Review Center | Watch videos with Paper Video | Practice reading with Paper Reading

2 Select the category you'd like to practice.

★ PAPER MISSIONS ★

Counting | Operations | Pre-Algebra | Continue from where you left off?

Algebra 1 | Geometry | Algebra 2 | Plane Geometry

Continue Progress

3 Choose your topic.

← Geometry   🔒 Plane Geometry ⌄

Shine Bright — Mission | You Look Familiar — Mission | Filled Up and Ready to Roll — Mission

4 Start solving missions, which include multiple choice, fill-in-the-blank, drag-and-drop problems, and more!

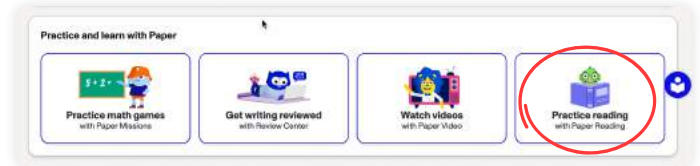**Point to Point**

The vertices of a quadrilateral drawn in a coordinate plane are $(-6, 6), (4, 6), (2, -5)$, and $(-6, -9)$. What is the length of the side joining the vertex in Quadrant I to the vertex in Quadrant II?
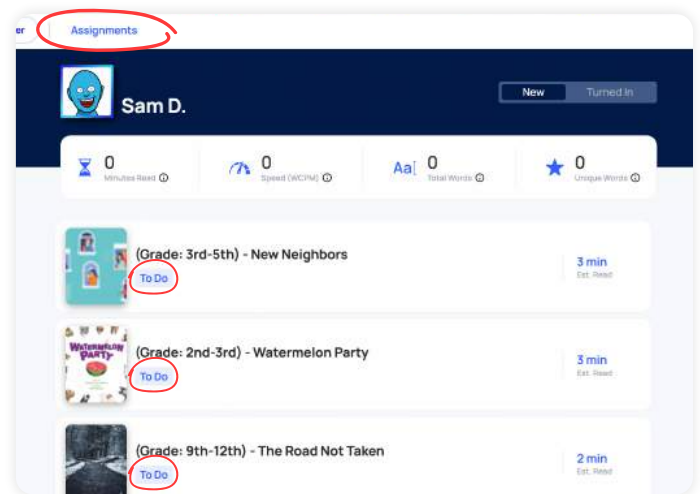
A	2	B	8
C	10	D	12

Read out loud with Paper Reading

Check for assignments

1 From the dashboard, click the "Paper Reading" tile.

2 Click the "Assignments" button in the top-left corner of the screen.
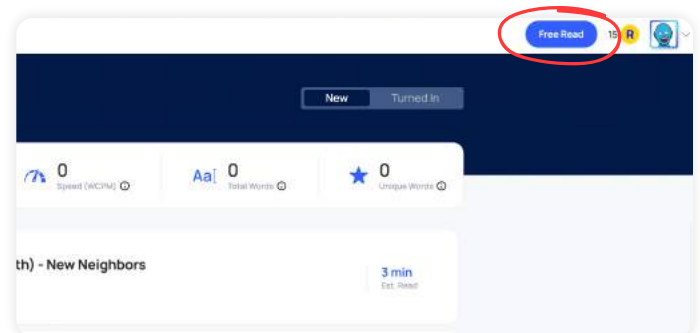
3 If a reading has been assigned, it will appear in the list and be marked as "To do."

4 Click the assignment to get started.

Start a free read

1 Find an enjoyable physical book or digital text.

2 Click the "Free Read" button at the top-right corner of the screen.

3 Click "Record" and begin reading the text aloud.

[More instructions for Paper Reading](#)